

WSIB eClearance

How to get WSIB Clearance Certificate

Go to WSIB website

www.wsib.on.ca/... Go to WSIB website ... lang=en&_afLoop=249441935188000&_afWindowMode=0&_afWindowId=zc395tma4_56#%...

Franglais | Other languages

wsib ONTARIO

eWSIB Employers Workers Health care practitioners About us

Bill 119
Mandatory Coverage for the Construction Industry

If you're a construction contractor, the rules for mandatory WSIB coverage have changed. [Find out more.](#)

News and highlights

Schedule 2 employers update
We have released the **2013 Actual Administration Rates** for Schedule 2 employers

eWISR revised
Our **Workplace Injury Summary Report (WISR)** has been revised to better meet the needs of users.

Musculoskeletal Program of Care
We are introducing a new, evidence-based Program of Care, the **MSK POC**, intended for musculoskeletal injuries, excluding injuries to the low

ewsib

I am:
Please select

Quick links

- Register with us
- eForm 7
- eForm 6
- Fair Practices Commission
- Adjudicative Advice documents
- Corporate Reports

12:04 PM 8/13/2014

eWSIB then eClearance

The screenshot displays the WSIB Ontario website interface. At the top, the navigation bar includes the WSIB logo and menu items for eWSIB, Employers, Workers, Health care practitioners, and About us. A search bar is located on the right. The main content area is titled "Employers" and features a sidebar with "Employers", "Workers", and "Health care practitioners". The central grid contains several service links: eStatement, eForm7, eClearance, eRegistration, ePremium, ePayment, and eWISR. A red arrow points to the "eClearance" link, which is highlighted with a tooltip that says "Click on 'eClearance'". Another red arrow points to the "eWSIB" link in the top navigation bar with the text "Hover cursor over 'eWSIB'". Below the main content, there is a "News and highlights" section with three articles: "Schedule 2 employers update", "eWISR revised", and "Musculoskeletal Program of Care". The browser's address bar shows the URL "www.wsib.on.ca/WSIBPortal/faces/WSIBArticlePage?_afrclearance=250171638731000&_afrclearanceWindowMode=0&_afrclearanceWindowId=zc395tma4_145#%40%3F...". The taskbar at the bottom shows the Windows Start button, several application icons, and the system clock displaying "12:13 PM 8/13/2014".

www.wsib.on.ca/WSIBPortal/faces/WSIBArticlePage?_afrclearance=250171638731000&_afrclearanceWindowMode=0&_afrclearanceWindowId=zc395tma4_145#%40%3F...

Franglais | Other languages

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eWSIB Employers Workers Health care practitioners About us

Employers

Workers

Health care practitioners

eStatement

eForm7

Video tour
Frequently asked questions

eClearance

eClearance
Changes to clearances
Clearances

eRegistration

Business information you need
Frequently asked questions
Troubleshooting guide

ePremium

Get help with ePremium

ePayment

Frequently asked questions

eWISR

Business to Business Form 7

News and highlights

Schedule 2 employers update

We have released the **2013 Actual**

eWISR revised

Our **Workplace Injury Summary Report (WISR)** has been revised to

Musculoskeletal Program of Care

We are introducing a new, evidence-based Program of Care, the **MSK**

ClearanceRenewUser....pdf

wsib011064.pdf

12:13 PM 8/13/2014

Access eClearance now...

The screenshot shows the WSIB Ontario eClearance portal. The browser address bar displays the URL: www.wsib.on.ca/WSIBPortal/faces/WSIBArticlePage?GUID=835502100635000436&_afLoop=250391137131000&_afWindowMode=0&_afWindc. The page features a green navigation bar with the WSIB logo and menu items: eWSIB, Employers, Workers, Health care practitioners, and About us. A search bar is located on the right side of the navigation bar.

The main content area includes the following sections:

- eClearance**: A heading with a dotted line underneath.
- What is eClearance?**: A section explaining that users can easily and conveniently get a clearance to demonstrate their account is in good standing. It advises checking the validity of a clearance to avoid financial liability when employing contractors and viewing clearance status at any time.
- Note:** Learn more about [changes to clearances](#).
- Access eClearance now** — no login required. A red arrow points to the text **Click here**.
- Renewal feature**: A section reminding contractors not on their principal's list that they can renew clearances starting five days before the expiry date.

On the right side, there is a login section with the eWSIB logo and a dropdown menu labeled "I am:" with the text "Please select". Below this is a "Quick links" section with the following items:

- Register with us
- eForm 7
- eForm 6
- eStatement

At the bottom, a table shows the renewal schedule:

Expiry date:	Renew starting:
February 19	February 15
May 19	May 15

The browser's taskbar at the bottom shows several open windows, including "ClearanceRenewUser...pdf" and "wsib011064.pdf". The system tray indicates the time is 12:16 PM on 8/13/2014.

By the principle...

The screenshot shows a web browser window with the URL <https://eservices.wsib.on.ca/portal/server.pt/community/eservicespublic/eclearance>. The page header features the **wsib cspa** ONTARIO logo and an **Exit** button. The main content area is titled **eClearance** and contains a sidebar with navigation links: **Tools** (Create Clearance Certificates), **Search** (Find a Clearance Certificate, Find a Business), **ePayment** (Pay now), and **Survey** (Take our survey!).

The central form is titled **Create Clearance Certificate** and includes a **Requested by principal or contractor?** section. It contains two radio button options: **By the principal (hires a contractor to do work)** and **By the contractor (is hired by a principal to do work)**. A red arrow points to the first option, with the text **Select "By the principle" and then "Continue"**. A **Continue** button is located below the radio buttons. The form also includes **Help** and **Print** icons in the top right corner.

At the bottom of the page, there is a support notice: **eServices Support: For all eServices inquiries, including support issues, please contact 1-888-243-1569 or 416-344-4122 (TTY: 1-800-387-0050) between the hours of 7:30am to 5:00pm.**

The browser's taskbar at the bottom shows several open applications, including **[Documentation] ...** and **eClearance - Goo...**. The system tray in the bottom right corner displays the time **12:18 PM** and the date **8/13/2014**.

Search for the principle...

The screenshot shows a web browser window with the URL <https://eservices.wsib.on.ca/portal/server.pt/community/eservicespublic/eclearance>. The page title is "Find requestor's account (principal)".

On the left sidebar, there are links for "Find a Clearance Certificate" and "Find a Business", an "ePayment" section with a "Pay now" button, and a "Survey" section with the text "Have your say. Take our survey!".

The main content area is titled "Find requestor's account (principal)" and includes the instruction: "If you do not have the Account Number, you can use the Advanced Search".

There are two search methods:

- Search by Account Number:** A form with a text input field for the account number and a "Search" button. Below the input field, it states: "Searching by account number ensures the most accurate result."
- Advanced Search:** A form with several fields: "Business Name" (containing "norfolk county"), "Telephone Number", "CRA Business Number", "Address", "City", and "Postal Code". A "Search" button is at the bottom. A red arrow points to the "Search" button with the text "Hit Search".

A red callout box with a white border and a ribbon-like tail points to the "Business Name" input field. The text inside the callout is: "Enter a few details you know about the principle in order to search for them...".

The browser's taskbar at the bottom shows several open windows, including "ClearanceRenewUser....pdf", "wsib011064.pdf", and "eClearance - Goo...". The system tray shows the time as 12:21 PM on 8/13/2014.

Find and Select Principle

ensures the most accurate result.

City Postal Code

[Search](#)

Search Results

Principal Legal/Trade Name	Address	Action
NORFOLK COUNTY AGRICULTURAL SOCIETY	172 SOUTH DR, SIMCOE, ON, N3Y 1G6, CAN	Select Principle
NORFOLK LAW ASSOCIATION / NORFOLK COUNTY LAW LIBRARY	PO BOX 605 50 FREDERICK HOBSON VC DR SUITE 502, SIMCOE, ON, N3Y 4N4, CAN	Select Principle
THE CORPORATION OF NORFOLK COUNTY	C/O HUMAN RESOURCES, 21 LYNNWOOD AVE, SIMCOE, ON, N3Y 2V7, CAN	Select Principle
THE CORPORATION OF NORFOLK COUNTY / NORVIEW LODGE	C/O HUMAN RESOURCES, 21 LYNNWOOD AV, SIMCOE, ON, N3Y 2V7, CAN	Select Principle

Determine the match and then "Select Principle"

eServices Support: For all eServices inquiries, including support issues, please contact 1-888-243-1569 or 416-344-4122 (TTY: 1-800-387-0050) between the hours of 7:30am to 5:00pm.
https://eservices.wsib.on.ca/portal/server.pt/gateway/PTARGS_0_203_652_245_71889_43/eClearance/GCSearchAccDet217542.action

ClearanceRenewUser...pdf wsib011064.pdf

Show all downloads...

[Documentation] ... eClearance - Goo...

12:25 PM 8/13/2014

Search for our Company

The screenshot shows a web browser window with the URL https://eservices.wsib.on.ca/portal/server.pt/community/eservicespublic/eclearance#https://eservices.wsib.on.ca/portal/server.pt/gateway/PTARGS_0_. The page title is "Create Clearance Certificates".

On the left sidebar, there are sections for "Create Clearance Certificates", "Search" (with links "Find a Clearance Certificate" and "Find a Business"), "ePayment" (with a "Pay now" button), and "Survey" (with "Have your say. Take our survey!").

The main content area has a "Selected Principal" section with the following information:

- Selected Principal:** THE CORPORATION OF NORFOLK COUNTY
- Legal/Trade Name:** THE CORPORATION OF NORFOLK COUNTY
- Address:** C/O HUMAN RESOURCES, 21 LYNNWOOD AVE, SIMCOE, ON, N3Y 2V7, CAN

A red arrow points to the "Legal/Trade Name" field with the text "Principle is now listed...".

Below this is a "Search for contractor(s)" section with the instruction: "If you do not have the Account Number, you can use the Advanced Search".

There are two search options:

- Search by Account Number:** "Enter one or more account numbers, one per line, up to a limit of 200." There is an empty text input field below this.
- Advanced Search:** "Searching by Business Name only provides the best results. You do not need to search by the exact name." It includes several input fields:
 - Business Name:** Contains the text "dufferin concrete". A red arrow points to this field with the text "Search for our company".
 - Telephone Number:** Empty field.
 - CRA Business Number:** Empty field.
 - Address:** Empty field.
 - City:** Empty field.
 - Postal Code:** Empty field.

At the top right of the main content area, there is a message: "You have not selected any accounts".

The Windows taskbar at the bottom shows the system clock as 12:28 PM on 8/13/2014, and several open applications including "Documentation" and "eClearance - Goo...".

Select our Company

account numbers, one per line, up to a limit of 200.

Telephone Number CRA Business Number

Address

City Postal Code

Search

Searching by account number ensures the most accurate result.

You can copy and paste account numbers from other applications (such as Excel or Microsoft Word).

When entering multiple account numbers, be sure to enter a key after each number.

Add Selected To eCart

Select	Contractor Name	Address	Clearance Status	Current Certificate
<input checked="" type="checkbox"/>	HOLCIM (CANADA) INC. / DUFFERIN CONCRETE & ONTARIO REDIMIX	ATTN: JUANITA ELLIS, 4TH FLOOR 2300 STEELES AVE W, CONCORD, ON, L4K 5X6, CAN	<input checked="" type="checkbox"/> Eligible for clearance certificates	S0000004Q23D - valid from 20-May-2014 - 19-Aug-2014

eServices Support: For all eServices inquiries, including support issues, please contact 1-888-243-1569 or 416-344-4122 (TTY: 1-800-387-0050) between the hours of 7:30am to 5:00pm.

Then Create Certificate

The screenshot displays the WSIB eClearance portal interface. The browser address bar shows the URL: https://eservices.wsib.on.ca/portal/server.pt/community/eservicespublic/eclearance#https://eservices.wsib.on.ca/portal/server.pt/gateway/PTARGS_0...

The page title is "Create Clearance Certificates". The selected principal is "THE CORPORATION OF NORFOLK COUNTY" with the address "C/O HUMAN RESOURCES, 21 LYNNWOOD AVE, SIMCOE, ON, N3Y 2V7, CAN".

The page features a sidebar on the left with sections: Tools (Create Clearance Certificates), Search (Find a Clearance Certificate, Find a Business), ePayment (Pay now), and Survey (Take our survey!).

The main content area includes a "Search for contractor(s)" section with a red arrow pointing to the "Create Certificate" button in the eCart sidebar. The eCart sidebar also displays "Clearance Certificate valid until 19-Aug-2014" for "HOLCIM (CANADA) INC. / DUFFERIN CONCRETE & ONTARIO REDIMIX" and a "Show Details" link.

The Windows taskbar at the bottom shows the system time as 12:33 PM on 8/13/2014.

Review, Save PDF, Email

wsib cspa
ONTARIO

eClearance

Tools

- [Create Clearance Certificates](#)

Search

- [Find a Clearance Certificate](#)
- [Find a Business](#)

ePayment

- [Pay now](#)

Survey

- Have your say.
- [Take our survey!](#)

Clearance Certificate

Selected Principal
Legal/Trade Name THE CORPORATION OF NORFOLK COUNTY
Address C/O HUMAN RESOURCES, 21 LYNNWOOD AVE, SIMCOE, ON, N3Y 2V7, CAN

Save as Spreadsheet Save as PDF Help Print

Clearance Certificate Generation Result

Contractor Legal / Trade Name	Contractor Address	Contractor Classification Unit and Description	Clearance Certificate Number	Validity period (dd-mm-yyyy)	Principal Legal / Trade Name	Principal Address
HOLCIM (CANADA) INC. / DUFFERIN CONCRETE & ONTARIO REDIMIX	ATTN: JUANITA ELLIS, 4TH FLOOR 2300 STEELES AVE W, CONCORD, ON, L4K 5X6, CAN	3551-000- READY-MIX CONCRETE OPS	S0000004Q23D	20-May-2014 - 19-Aug-2014	THE CORPORATION OF NORFOLK COUNTY	C/O HUMAN RESOURCES, 21 LYNNWOOD AVE, SIMCOE, ON, N3Y 2V7, CAN

1. Review Details to ensure they are correct

2. Then "Save as PDF and email to Principle"

https://eservices.wsib.on.ca/portal/server.pt/gateway/PTARGS_0_203_652_245_71889_43/eClearance/DCShowPDF

12:35 PM
8/13/2014